

**Kelly Air Force Base Restoration Advisory Board**  
**Executive Session**  
**1 August 2000 6:30 p.m.**  
**Greater Kelly Development Authority**  
**Conference Room**

**Members/Alternates Present:**

**Community Members:**

Dr. Gene Lené  
RAB Community Co-Chair  
Mr. Sam Murrah  
Ms. Peggy Grybos  
Mr. Phillip Farrell (Mr. Roberson's alt)  
GKDA  
Mr. Armando Quintanilla  
Mr. Patrick O'Leary (Mr. Person's alt)  
Mr. Scott Lampright (Mr. Mixon's alt.)  
  
Mr. Názirite Pérez  
Ms. Tanya Huerta  
Mr. Alfred Rocha  
Mr. Mark Puffer  
Mrs. Dominga Adames

**Public Members:**

Mr. Pat McCullough  
RAB Installation Co-Chair  
Mr. Mark Weegar  
TNRCC  
Ms. Laura Stankosky  
USEPA  
Mr. Sam Sanchez  
SAMHD  
Mr. John A. Jacobi  
TDH

**Members Absent Without Alternate:**

Mr. Roy Botello	Mr. Kent Iglesias
Mr. Nicolas Rodriguez, Jr.	Mr. Edward Weinstein
Mr. George Rice	Ms. Annalisa Peace

**I. Call to Order**

- A. Dr. Lené, Co-Chair, called the meeting to order at 6:15 p.m.
- B. Ms Linda Ximenes explained this meeting was for the purpose of helping members arrive at a consensus of how the RAB, as a group, should operate for the coming year.
- C. Ms. Vanessa Musgrave was introduced as the Air Force Base Conversion Agency's Community Involvement Chief for Kelly AFB. She stated she was excited about working with the RAB members and hopes to work with them more on community events and other products.
  1. Ms. Musgrave asked RAB members to submit their comments on a draft of a bookmark being developed for distribution to local schools. (See attachment 1)
- D. Mr. Folk-Williams described the following as meeting goals.
  1. Update and confirm relationships with the community.
  2. Update and confirm relationships with other agencies.
  3. Confirm agreement on RAB meeting process and ground rules.
- E. Posters to focus the discussions were posted around the room and comments were recorded on poster paper. The outline posters and recorded comments are provided as attachment 2.

## **II. RAB Internal Ground Rules**

- A. Mr. Folk-Williams pointed out the topics under discussion were not new and had been discussed before. His goal for the group was to come to closure on some of the issues.
- B. A key point culled from comments made during the April RAB meeting evaluations and RAB member interviews involved meeting focus. RAB members said the meetings needed to be more focused and controlled. The facilitators' role is to assist in keeping the focus and accomplishing RAB meeting goals. Another point was that meetings should be short and efficient.
- C. RAB members discussed the internal ground rules of the RAB. There was no disagreement with the terms of the charter. It was emphasized the RAB was created to give advice. Board consensus on issues is not required, nor are votes on a particular course of action required.
  - 1. Members agreed that the public questions and comments should be limited to the community comment period, with answers provided later.
  - 2. Members agreed more meetings may be needed and the board needs to make more use of subcommittees. The issue of meeting frequency was not resolved.
- D. Membership was discussed at some length and it was determined a membership subcommittee is needed. Mr. Alfred Rocha and Mr. Mark Puffer volunteered serve on the committee and to review the current applications on file. They will report their findings at the 29 August 2000 meeting. Currently there are two openings on the board.
  - 1. Discussion:
    - a) Some felt the RAB needed to recruit more people from area churches, American Legion, and other organizations.
    - b) Members requested a map showing where each RAB member lives or works.
    - c) It was pointed out that no applicant has ever been refused membership.
- E. Summary of General Comments from RAB members:
  - 1. The Air Force is not truthful and tells only what they want them to hear.
  - 2. RAB members should go out and speak to groups in their area.
  - 3. RAB members need to make presentations to the RAB.
  - 4. RAB members role is to gather and bring to the board community concerns.
  - 5. Need to define "community"
- F. The board reconfirmed and recommitted to guidelines as outlined in the charter. Meeting frequency and RAB membership issues were unresolved.

## **III. Comments on RAB Relationships with the Community**

- A. The Board needs to come to consensus on their Community Action Plan.
- B. The community comment periods at RAB meetings are important but need some control.
  - 1. Answering the questions during the meeting was what consumed the time.
  - 2. Speaker cards are good.
  - 3. Three minute limit (6 minutes for Spanish due to translation).
  - 4. No questions to presenters from the audience. Questions for presenters should be addressed through RAB members.
  - 5. Create a better atmosphere for listening and responding to the public.
- C. Other General Comments:
  - 1. The comments and questions were not directed to the RAB but to the Air Force or other agencies.
  - 2. People ask questions and make comments and leave before the presentation that will answer their questions. Comment time needs to be after the presentations.
  - 3. Majority of comments concerned health issues and not restoration issues.

4. The community is using the RAB meetings as if the meetings are public hearings.
  5. Questions asked should receive an answer at a later date, but in a timely fashion.
  6. Mr. Quintanilla asked what statute appoints GKDA as the community representative for base redevelopment. Mr. McCullough said he would provide a copy of the law to him.
- D. Suggestions for improving the meeting:
1. Read the RAB's purpose at the start of each meeting.
  2. Inform the audience of ground rules and stick to them.
  3. Produce and post large posters with the RAB purpose and meeting ground rules at all meetings.
  4. Have charts to show the program's progress.
  5. The presentations need to be clear and in direct language.
  6. Make sure RAB members live up to commitments.

#### **IV. Relationships with Agencies**

- A. The number one issue was the issue of health. It was explained that progress is being made to help San Antonio Metropolitan Health District (SAMHD) with funding. Mr. McCullough said the RAB deserves a lot of credit for the progress made in just the last 3 months. Although there has been progress, we are at least a month away from being able to discuss the issues of supporting SAMHD. Mr. John Jacobi, Texas Health Department, said the state is very supportive of the SAMHD efforts.
- B. Comments Concerning Health:
1. The charter doesn't address health issues. What other forums do people have?
  2. Funds will be coming from the Base Conversion Agency coffers.
  3. The RAB needs to move out of the health arena, since that is not its purpose.
  4. The Air Force can't do everything; however people do need direction to get their issues resolved.
- C. RAB needs a better understanding of the transition process, the RAB's role, and the Air Force's response to input. A special meeting of the RAB will be held on 22 Aug for this purpose.
1. Air Force overall public outreach should be coordinated with the RAB.
- D. The representatives of the Texas Natural Resource Conservation Commission and the United States Environmental Protection Agency need to clarify and keep the RAB updated on their agencies part of the process.
- E. Suggestions:
1. Health Program update at each RAB meeting.
  2. Coordinate meetings with the RAB.
  3. Provide 'Bulletin Board' at RAB meetings for posting other meeting notices.
  4. Explain why pending litigation impedes discussion of certain items.
  5. Open Base Conversion Team meetings to the community.

#### **V. Meeting Wrap Up**

- A. Meeting Pluses:
1. Cookies.
  2. Good meeting pace.
  3. The board kept focus.
  4. Good opportunity to clear up things among the membership.
  5. Good attendance.
  6. Facilitators.

B. RAB Member Wishes:

1. Better coordination.
2. Better chairs.
3. Latest RAB roster.
4. Define who we are.

Attachments (\*Provided at the meeting to all RAB members)

1. \*Draft Bookmark\*
2. Typed version of Meeting Outline Posters and Recorded Comments
3. \*Executive Session Agenda
4. \*RAB charter with attachments
5. \*Draft Communication Action Plan
6. \*Plusses & Wishes, 11 April RAB meeting
7. \*Public comments made to the RAB at the 13 June 00 meeting